



**UNIVERSITY OF ENVIRONMENT AND
SUSTAINABLE DEVELOPMENT**

**STUDENTS
REPRESENTATIVE
COUNCIL (SRC)
CONSTITUTION**

2023



CONSTITUTION OF THE STUDENTS' REPRESENTATIVE
COUNCIL OF UNIVERSITY OF ENVIRONMENT AND
SUSTAINABLE DEVELOPMENT

Table of Content

THE CONSTITUTION.....	2
ARTICLE 1	NAME AND SOVEREIGNTY 2
ARTICLE 2	SUPREMACY OF THE CONSTITUTION 2
ARTICLE 3	ENFORCEMENT OF THE CONSTITUTION 2
ARTICLE 4	DEFENCE OF THE CONSTITUTION..... 3
STRUCTURE AND FUNCTIONS OF THE SRC	4
ARTICLE 5	COMPOSITION OF THE SRC..... 4
ARTICLE 6	FUNCTIONS OF THE SRC..... 5
ARTICLE 7	RIGHT TO VOTE 6
ARTICLE 8	ELECTORAL COMMISSION 6
ARTICLE 9	FUNCTIONS OF THE COMMISSION 7
ARTICLE 10	INDEPENDENCE OF THE COMMISSION 8
ARTICLE 11	QUALIFICATIONS FOR CANDIDATE 8
ARTICLE 12	CONDUCT OF GENERAL ELECTIONS..... 9
ARTICLE 13	CONDUCT OF ELECTIONS FOR LOCAL NUGS
OFFICERS	10
ARTICLE 14	ELECTORAL OFFENCES AND
IRREGULARITIES	11
ARTICLE 17	ADDITIONAL RULES 16
ARTICLE 18	CHALLENGING ELECTION RESULTS..... 17
ARTICLE 19	DISPUTE RESOLUTION..... 17
ARTICLE 20	TENURE OF OFFICE OF THE EXECUTIVE
OFFICERS	19

ARTICLE 21	INDEPENDENCE OF THE COMMISSION	19
ARTICLE 22	HANDING OVER	19
ARTICLE 23	TRANSITIONAL PROVISIONS	19
	COMPOSITION AND FUNCTIONS OF THE EXECUTIVE COMMITTEE	20
ARTICLE 24	EXECUTIVE COUNCIL COMPOSITION.....	20
ARTICLE 25	FUNCTIONS OF THE EXECUTIVE COUNCIL .	20
ARTICLE 26	THE EXECUTIVE COMMITTEE	21
ARTICLE 27	THE PRESIDENT.....	21
ARTICLE 28	THE VICE PRESIDENT	23
ARTICLE 29	GENERAL SECRETARY	23
ARTICLE 30	THE FINANCIAL SECRETARY.....	24
	OTHER EXECUTIVE OFFICERS.....	25
ARTICLE 31	THE LOCAL NUGS PRESIDENT	25
ARTICLE 32	THE WOMEN'S COMMISSIONER.....	25
ARTICLE 33	THE PUBLIC RELATIONS OFFICER	26
ARTICLE 34	THE LEGAL AFFAIRS COMMISSIONER.....	26
ARTICLE 35	THE WELFARE COMMISSIONER.....	27
ARTICLE 36	THE ENTERTAINMENT COMMISSIONER	28
ARTICLE 37	THE SPORTS AND GAMES COMMISSIONER...	28
ARTICLE 38	THE PROPERTIES AND FACILITIES COMMISSIONER	28
ARTICLE 39	THE TRANSPORT COMMISSIONER	29
	PARLIAMENTARY COUNCIL.....	30

ARTICLE 40	ESTABLISHMENT	30
ARTICLE 41	COMPOSITION	30
ARTICLE 42	FUNCTION.....	30
ARTICLE 43	THE SPEAKER.....	31
ARTICLE 44	THE DEPUTY SPEAKER	32
ARTICLE 45	THE CLERK.....	32
ARTICLE 46	OTHER MEMBERS	32
ARTICLE 47	COMMITTEES OF THE PARLIAMENTARY	
COUNCIL		33
ARTICLE 48	PROCEDURE IN PARLIAMENT.....	34
ARTICLE 49	VOTING IN PARLIAMENT.....	34
ARTICLE 50	MODE OF EXERCISING LEGISLATIVE	
POWER		35
ARTICLE 51	STANDING ORDERS OF PARLIAMENT.....	36
	ATTENDANCE IN PARLIAMENT OF VICE PRESIDENT AND	
	OTHER	36
ARTICLE 52	EXECUTIVE OFFICERS.....	36
ARTICLE 53	CONTEMPT OF PARLIAMENT	36
ARTICLE 54	RIGHT TO OBSERVE.....	37
ARTICLE 55	PRIVILEGES	AND
IMMUNITIES	37JUDICIAL COUNCIL	38
ARTICLE 56	JUDICIAL POWER OF SRC.....	38
ARTICLE 57	COMPOSITION OF THE COUNCIL.....	38
ARTICLE 58	INDEPENDENCE OF THE JUDICIAL	
COUNCIL		39

ARTICLE 59	FUNCTIONS OF THE JUDICIAL COUNCIL	39
ARTICLE 60	JUDICIAL COUNCIL CHAIRPERSON.....	40
ARTICLE 61	GENERAL JURISDICTION OF THE JUDICIAL	40
COMMITTEE		40
ARTICLE 62	ORIGINAL JURISDICTION.....	41
ARTICLE 63	APPELLATE JURISDICTION.....	41
ARTICLE 64	SUPERVISORY JURISDICTION	41
ARTICLE 65	REVIEW JURISDICTION	42
ARTICLE 66	SOLE ADJUDICATORY POWER	42
	STANDING COMMITTEES	42
ARTICLE 67	LEGAL AFFAIRS COMMISSION.....	42
ARTICLE 68	WELFARE COMMISSION	43
ARTICLE 69	ENTERTAINMENT AND ORGANIZING	45
COMMISSION		
ARTICLE 70	PROPERTIES AND FACILITIES COMMISSION	46
ARTICLE 71	TRANSPORT COMMISSION.....	47
ARTICLE 72	SPORTS AND GAMES COMMISSION	48
ARTICLE 73	CLUBS AND SOCIETIES COMMISSION.....	49
ARTICLE 74	EDITORIAL BOARD	50
ARTICLE 75	FINANCE COMMITTEE	51
ARTICLE 76	PUBLIC RELATIONS OFFICE COMMITTEE.....	52
	NATIONAL UNION OF GHANA STUDENTS' SECRETARIAT,	
	UESD	53
ARTICLE 77	THE SECRETARIAT	53

ARTICLE 78	FUNCTIONS	54
ARTICLE 79	FINANCE	54
	WOMEN’S COMMISSION	55
ARTICLE 80	WOMEN’S COMMISSION	55
ARTICLE 81	FUNCTIONS	55
ARTICLE 82	FINANCE	56
	FINANCE	56
ARTICLE 83	DUES DETERMINATION COMMITTEE.....	56
ARTICLE 84	ACCOUNTS.....	57
ARTICLE 85	DISBURSEMENT.....	57
ARTICLE 86	SIGNATORIES	57
ARTICLE 87	AUDIT COMMITTEE	58
	CODE OF CONDUCT FOR THE SRC	59
ARTICLE 88	ADOPTION OF CODE OF CONDUCT FOR SRC	
EXECUTIVES		59
ARTICLE 89	CODE OF CONDUCT FOR THE SRC OFFICERS..	
59		
	RESIGNATION AND REMOVAL	60
ARTICLE 90	RESIGNATION AND REMOVAL	
RESIGNATION	60	
ARTICLE 91	GROUND FOR REMOVAL OF SRC OFFICERS	61
ARTICLE 92	IMPEACHMENT	62
ARTICLE 93	VOTE OF NO CONFIDENCE.....	64
ARTICLE 94	AMENDMENT	64

ARTICLE 95	REVISION.....	64
ARTICLE 96	MISCELLANEOUS.....	65
ARTICLE 97	INSIGNIA.....	66
ARTICLE 98	OATH OF OFFICE.....	66
ARTICLE 99	PROHIBITION ON ALTERATION OF THE SRC	
CONSTITUTION		66
	SCHEDULE FORMS OF OATHS.....	67
	THE OATH OF ALLEGIANCE.....	67
	THE PRESIDENTIAL OATH.....	67
	THE OATH OF VICE PRESIDENT.....	68
	THE OATH OF THE CHAIRPERSON OF THE JUDICIAL COUNCIL	68
	THE SPEAKER'S OATH.....	69
	EXECUTIVE OFFICERS OATH.....	69
	THE JUDICIAL OATH.....	70
	THE OATH OF A MEMBER OF THE PARLIAMENTARY COUNCIL	70
	THE OFFICIAL OATH.....	70
	OATH OF SECRECY.....	71

THE CONSTITUTION

ARTICLE 1 NAME AND SOVEREIGNTY

(1) The legitimate student representative body shall be known and called the 'Students' Representative Council' of the University of Environment and Sustainable Development, Somanya, hereinafter referred to as the SRC.

(2) The sovereignty of the SRC resides in the students, governed by the SRC in whose name and for whose welfare the powers of the SRC are to be exercised in the manner and within the limits laid down in this Constitution.

ARTICLE 2 SUPREMACY OF THE CONSTITUTION

(1) This Constitution shall be the regulations for the governance of all Junior Common Rooms (JCRs), associations, societies, unions, clubs and students, under the SRC and any other constitution and/or regulation found to be inconsistent with any provision in this Constitution shall to the extent of the inconsistency be null and void.

(2) Notwithstanding clause (1), this Constitution shall be subject to the Constitution of Ghana, the laws of Ghana, the Act establishing this University, the statutes and all laws made under their authority.

(3) In the event of any inconsistencies, a provision of this Constitution shall take precedence over any provision to the contrary in any Junior Common Rooms (JCRs), association, society, union, and club's constitution to the extent of the inconsistency.

ARTICLE 3 ENFORCEMENT OF THE CONSTITUTION

(1) Any student who alleges that:

(a) any act or omission of any person or group of persons; or

(b) a constitution, work document, decision, resolution of anybody, Junior Common Room (JCR), association, society, union, or club which is in

contravention with a provision in this Constitution may apply to the Judicial Committee for a declaration to that effect.

(2) The Judicial Committee shall for the purposes of such declaration under clause (1) of this article make such orders and give such directions as it may consider appropriate for giving effect or enabling effect to be given, to the declaration so made.

(3) Any person or group of persons to whom an order or direction is addressed under clause (2) of this article by the Judicial Committee shall duly obey and carry out the terms of the order or direction.

(4) Failure to obey or carry out the terms of an order or direction made or given under clause (2) of this article constitutes a violation of this Constitution and contempt of the Judicial Committee and shall;

(a) in the case of an SRC officer, constitute a ground for removal from office under this Constitution and

(b) in the case of any other student governed by the SRC, he/she shall not be eligible for election or for appointment to any office under the SRC.

ARTICLE 4 DEFENCE OF THE CONSTITUTION

(1) Any person who:

a) by himself/herself or in concert with others, by any unlawful means suspends or abrogates this Constitution or any part of it, or attempts to do such act, commits an offence;

b) aids and abets in any manner any person referred to in paragraph (a) commits an offence of this Constitution and shall in the case of an SRC officer constitute a ground for removal from office and in the case of any other student governed by the SRC not be eligible for election or for appointment to any office under the SRC.

(2) All students governed by the SRC shall have the right and duty at all times:

(a) to defend this Constitution and in particular, resist any person or group of persons seeking to commit any of the acts referred to in clause (1) of this article;

(b) to do all in their power to restore this Constitution after it has been suspended, overthrown, or abrogated as referred to in clause (1) of this article.

STRUCTURE AND FUNCTIONS OF THE SRC

ARTICLE 5 COMPOSITION OF THE SRC

(1) The SRC shall be composed of three working bodies:

(a) the Executive Council;

(b) the Parliamentary Council; and

(c) the Judicial Council.

(2) The three working bodies provided for in clause (1) above shall be independent of each other and the arrangement shall in no way prescribe a line of authority.

(3) The entire SRC shall meet at least, at the beginning and end of every semester. This meeting shall be known as the General Council Meeting.

(4) The General Council Meeting shall be convened in accordance with article 26(7)(a) of this Constitution.

(5) Each working body as stipulated in clause (1) above as well as all other offices recognised under this constitution shall have a working document to guide its operations.

ARTICLE 6 FUNCTIONS OF THE SRC

The functions of the SRC shall be to:

- (a) serve as a mouthpiece of the entire student body of this University;
- (b) advise in matters relating to the general welfare of students;
- (c) be responsible for the planning and coordination of major social, cultural, recreational and intellectual activities of the students governed by the SRC in this University;
- (d) collaborate with the Sports Directorate in the promotion of sports and games of this University;
- (e) cooperate with students' representative bodies of other universities and institutions of higher learning in the country and abroad in matters of mutual interest;
- (f) promote cordial relations among all sections of the University and maintain good relations with past students of this University;
- (g) foster the maintenance of the right academic atmosphere for the students of this University to pursue their studies and encourage the organisation of seminars by JCRs and/or academic bodies;
- (h) formulate such rules and regulations as well as promote a cordial relationship between students and/or groups of students without discrimination on grounds of sex, creed, ethnic origin or course of study;
- (i) appoint sub-committees and ad-hoc committees to promote or manage the affairs of the student body;
- (j) work towards the maintenance of good and healthy staff-student relations based on mutual trust and respect.

REPRESENTATION OF THE PEOPLE

ARTICLE 7 RIGHT TO VOTE

- (1) All students shall have one vote in all Student elections.
- (2) There shall be no voting by proxy (asking another student to vote on behalf of another is not allowed or prohibited).
- (3) All students may be allowed to vote upon producing their UESD photo identity cards to the officer in charge of the polling station.
- (4) Voting shall be conducted electronically at all times. (E-Voting)
- (5) A simple majority is required to win an election and candidates who stand unopposed shall require at least fifty percent plus one (50%+1) of the total votes cast to win the election.
- (6) Notwithstanding clause four (4), fresh nominations shall be opened within three (3) days after the declaration of the provisional results by the Electoral Commission where an unopposed candidate fails to attain the requisite percentage.
- (7) A run-off may be conducted for candidates who may tie.

ARTICLE 8 ELECTORAL COMMISSION

- (1) There shall be an Electoral Commission (EC) under the SRC, chaired by a senior member appointed by the Registrar.
- (2) There shall be a representation of two senior members, one of whom shall be the chair of the commission.
- (3) The Commissioner shall be assisted by two Deputy Commissioners who shall be appointed in a manner specified in the working document of the Electoral Commission.
- (4) The two deputy commissioners shall be appointed from the other members of the commission which shall include:

- a) a representative student of the electoral commissioner of the JCRCs.
- b) a student representative of the electoral commissioner of the schools.
- c) one representative from the non-residential constituencies.
- d) one representative from the UESD Branch of the Graduate Students' Association of Ghana.
- e) one representative from the International Students' Association, UESD Branch.
- f) a representative from the security section of the services unit of the University.
- g) a representative at the Office of the Registrar shall be a secretary.

ARTICLE 9 FUNCTIONS OF THE COMMISSION

(1) The Electoral Commission shall have the following functions:

- (a) create a voter registration list (registered students list) and update it as needed;
- (b) conduct and oversee all SRC elections, referendums, and surveys of public opinion;
- (c) educate the students on the electoral process and its purpose;
- (d) make additional rules and regulations in the performance of its functions;
- (e) publish on all notice boards one week before the period of elections the rules and regulations governing the conduct of elections;
- (f) declare results in consultation with the Office of the Dean of Student;
- (g) any other function that may be assigned by the Dean of Students.

(2) Notwithstanding Article 9(1) (d), the electoral commission shall make the additional rules and regulations in consultation with the Legal Affairs Commission and Office of the Dean of Students.

ARTICLE 10 INDEPENDENCE OF THE COMMISSION

Except as provided in this Constitution, the Electoral Commission, in the performance of its functions, shall not be subject to the direction or control of any person or authority.

ARTICLE 11 QUALIFICATIONS FOR CANDIDATE

- (1) Any student governed by the SRC shall be qualified to contest elections provided he/she satisfies the criteria set thereof:
 - (a) he/she shall have been a student of this University for at least one Academic Year and is not in his/her final year of study;
 - (b) he/she has not been found guilty of embezzlement and or misappropriation of students or university funds by any Judicial Committee or by any quasi-judicial committee set up by the SRC or the University;
 - (c) he/she shall not have been impeached, suspended, or dismissed as an officer of any body, JCR, Association, Society, Union, or Club;
 - (d) he/she has not been found guilty of the violation of this Constitution and contempt of the Judicial Committee as provided under Article 3 of this Constitution or offence of this Constitution as provided under Article 4;
 - (e) he/she shall not be an officer holding any position under the SRC at the time of filing his nomination;
 - (f) he/she shall submit himself/ herself for public screening by a screening panel that shall be set up in a manner provided in this Constitution;
 - (g) he/she (The SRC President) has good academic standing, that is, a CGPA of at least 3.0 at the time of standing for the election;
 - (h) he/she has paid his/her school fees in full; and
 - (i) he/she is a person of compos mentis (sound mind).

- (2) Any person shall petition the Electoral Commission for the enforcement of the provisions of clause one (1) during the period provided by the Electoral Commission for a hearing of petitions after the display of aspirants.
- (3) The qualification requirements provided for under clause (1) applies to Executive Committee officers and with the exception of clause 1(f) and (g) it also applies to Executive Council Officers.

ARTICLE 12 CONDUCT OF GENERAL ELECTIONS

- (1) The Executive Committee Officers of the SRC except the Vice President shall be elected through a secret ballot by the students governed by the SRC.
- (2) Notwithstanding any provision in this Constitution, the Electoral Commission may adopt the compilation of a biometric voters' register and the electronic voting system as well as any IT suggestions that may appear prudent in the conducting of the elections.
- (3) The Vice President shall be designated by the candidate for the office of the President before elections.
- (4) A person designated for the position of Vice President shall satisfy the provisions laid down under Article 11 (1) (a-i).
- (5) The Women's Commissioner shall be elected through a secret ballot by only female students under the SRC.
- (6) All offices shall be held for one academic year and any retiring officer shall be eligible for re-election subject to satisfying the relevant provisions under Article 9 of this Constitution.
- (7) All elections and handing over(s) under the SRC shall be held from the fifth to eleventh (5th - 11th) week after the beginning of the Second Semester in an academic year.

(8) Notwithstanding clause (7) above and subject to this constitution all other elections and handing over(s) shall be held before the SRC elections.

(9) The Electoral Commission shall in the event where an Executive Committee office becomes vacant organize a by-election within two weeks to fill the vacancy.

(10) No member of the Executive Committee shall be eligible to contest a by-election without first resigning from his office.

(11) A by-election shall not be held if the position becomes vacant one month before the general election.

(12) Under clause (11), the Executive Committee shall appoint any member of the Executive Council to fill the vacancy.

ARTICLE 13 CONDUCT OF ELECTIONS FOR LOCAL NUGS OFFICERS

(1) The Electoral Commission of the SRC shall organize Local NUGS elections after the SRC elections.

(2) The offices under the Local NUGS secretariat to be contested shall be;

(a) president

(b) general secretary

(c) financial secretary

(3) Persons eligible to vote for the officers provided for in clause (2) shall be the members of the Parliamentary Council with voting rights and the elections shall be done through secret ballot.

ARTICLE 14 ELECTORAL OFFENCES AND IRREGULARITIES

(1) A person commits an electoral offence if he/she:

- (a) offers for sale or purchases a ballot paper;
- (b) possesses an officially marked ballot paper if he/she is not designated to be in possession of such a ballot paper;
- (c) destroys, takes or otherwise interferes with a ballot box or ballot paper intended to be used;
- (d) prints a ballot paper without authority;
- (e) attempts to vote on behalf of another person whether with or without authorization;
- (f) involves directly or acts through another person's bribes or attempts to bribe another to vote or refrain from voting;
- (g) treats or attempts to treat another, for purposes of influencing voting by that person or on account of that person having voted in a particular way;
- (h) undue influences or attempts to unduly influence another to compel or induce the person from voting in a particular way;
- (i) obstructs or attempts to obstruct the free exercise of franchise by other persons;
- (j) seeks to excite or promote disharmony, hatred, or enmity against another person or group of persons by words, written or verbal, songs, or through any other medium;
- (k) organizes persons or groups of persons with the intention of training them in the use of force, and violence, be it physical or verbal against other persons;

(l) seeks to influence voting patterns in whatever manner within 100 meters of a polling station.;

(m) without lawful excuse destroys, defaces or removes a document exhibited under the authority of the regulations or enactments;

(n) interferes or obstructs an Electoral Officer in the performance of his/her official duties;

(o) publishes or causes to be published of another person to effect or prevent the election of a candidate, words, written or spoken or even song which is false or has no reason to believe is true;

(p) votes at an election he/she is not eligible or entitled to vote at; and

(q) engages in double voting.

(2) Any candidate or his/her duly authorized agent may petition the Electoral Commission in the event of a breach of the provisions under clause (1).

(3) The Electoral Commissioner shall set up a five (5) Member Committee from among members of the Commission to investigate the allegations stated in the petition referred to in clause (2).

(4) The Committee shall submit their recommendations to the Electoral Commissioner who shall be bound by such recommendations.

ARTICLE 14A SANCTIONS

(1) The penalties to be prescribed by the committee set up by the Electoral Commissioner shall be payment of fines, the amount of which shall be determined by the Committee, and in grave circumstances disqualification of the candidate.

(2) In the event where the person who is found to have committed the electoral offence or any irregularity is not an aspirant, the person shall be

referred to the Office of the Dean of Students for the appropriate action to be taken.

ARTICLE 14B APPEALS

(1) Any person affected adversely by the recommendation may as of right appeal to the Judicial Committee for redress and their ruling shall be final.

ARTICLE 15 VETTING COMMITTEE

(1) A Vetting Committee shall be constituted with two senior members appointed by the Registrar, one of whom shall be the chair.

(1) The Electoral Commissioner shall for the satisfaction of Article 11(1) (f) and form a Seven (7) Member Screening Panel to vet the aspirants and ensure that candidates for any election under this Constitution satisfy the requirements provided for in this Constitution or regulations as may be set out by the Electoral Commission.

(2) The members of the Screening Panel shall be appointed by the Electoral Commissioner.

(3) The Judicial Committee Chairperson shall not be a member of the Vetting Committee.

(4) The Electoral Commission shall publish the criteria by which every candidate shall be screened at least one week before the day of screening.

(5) Any student who qualifies to contest elections and intends to contest any position shall make available two (2) passport-sized photographs of himself/herself accompanied with duly filed nomination forms and a curriculum vitae (CV) to the Electoral Commissioner not later than a date and time specified by the Electoral Commissioner.

(6) The presidential candidate shall submit an action plan in addition to the duly filed nomination forms and CV to the Electoral Commissioner

(7) The candidates contesting for the position of the President shall declare their running mates seventy-two (72) hours before vetting.

(8) There shall be an observer who shall be invited by the Vetting Committee. The observer (who shall be a representative from the office of the Dean of Students) must be a Senior Member. He/she shall not participate in the entire vetting process.

(9) Any aspirant may petition the Electoral Commission within forty-eight (48) hours after the publication of the criteria envisaged under clause (3) for a revision, amendment or otherwise.

(10) The Electoral Commissioner shall within twenty-four (24) hours set up a Five (5) Member Committee from the Commission to adjudicate on such a petition and any decision of the committee shall be final.

(11) The Electoral Commission shall publish on all notice boards a full report of all candidates so screened at least seven (7) days before the day of elections.

(12) Such a report shall entail:

(a) whether or not a candidate so screened is recommended;

(b) the Total Score obtained by each candidate so screened detailing the score obtained under each criterion.

(13) Any student not recommended by the Screening Panel shall not be presented to the electorates for voting.

(14) Candidates not recommended shall be given written notice of their status by the Electoral Commissioner and such notice shall contain a detailed account of the reasons for their non-recommendation at least seven (7) days before the day of elections.

(15) Any student who wishes to stand for elections conducted by the SRC shall submit him/herself to the Vetting Committee,

(16) The Vetting Committee shall:

(a) vet all legible and qualified candidates who have filed their nomination forms to contest elections;

(b) have the power to disqualify a candidate based on any justifiable grounds;

(c) receive memos and review them within forty-eight (48) hours from the time of submission;

(d) have the right to compel petitioners to appear before it;

(e) exercise any other functions that may be assigned by the Dean of Students from time to time.

(17) The results of vetting shall be declared by the chairperson of the vetting committee within forty-eight (48) hours after vetting. Without prejudice to the eligibility and qualification, criteria above, a person must obtain 50% of the vetting score to pass as a candidate.

ARTICLE 16 DISQUALIFICATION

A candidate shall be disqualified from an election held under this constitution where:

(i) he/she has been declared by the findings of the Judicial Committee to be incompetent to hold any position or office in the University.

(ii) he/she has been voted out of any office in this University for stated misconduct.

(iii) he/she has been found guilty of embezzlement, misappropriation of Students or University Funds and or has wilfully behaved in a manner as

can be described as detrimental to this University as a whole by the findings of a Judicial Committee or accredited University body.

(iv) he/she has not fully paid his SRC dues and any other financial obligation(s) to the SRC.

(v) he/she contravenes any of the procedures in this Article concerning the eligibility of elections.

(vi) he/she has not fully paid his/her tuition fees.

ARTICLE 17 ADDITIONAL RULES

(1) Every candidate may have an authorized polling agent at the various polling stations on the day of voting.

(2) Notwithstanding the provision in clause (1), a candidate wishing to present representatives at the various polling stations shall provide the Electoral Commission with the details of such representatives not less than twenty-four (24) hours before the day of voting.

(3) In the event where a position is vacant at the close of a nomination period, the nomination time shall be extended by forty-eight (48) hours and all students shall be duly notified.

(4) If the position is still vacant after the forty-eight (48) hour extension, then the election shall proceed.

(5) Such a vacancy envisaged under the preceding clause shall be filled by an appointment by the Vice-Chancellor in consultation with the Dean of Students, the JCRC presidents and all school presidents.

(6) The Electoral Commissioner shall after an election declare provisional results which shall become final if the result of the election is not challenged within seventy-two (72) hours.

(7) Any instrument from the Electoral Commission which states that a student named in the instrument is declared elected shall be prima facie evidence that the person is duly elected.

(8) Any electoral procedure on which this Constitution is silent shall be referred to the Judicial Committee for determination.

(9) Voting shall be between the hours of 7:00 a.m. and 5:00 p.m. In the unlikely event of a late start of voting, the time lapsed may be extended/credited beyond 5:00 p.m. but in consultation with the polling agents.

ARTICLE 18 CHALLENGING ELECTION RESULTS

(1) The provisional results of an election shall after it has been published be challenged within seventy-two (72) hours and no petition shall be received after this period.

(2) Any petition for the challenge of elections shall be presented to the Judicial Committee for adjudication.

(3) The Judicial Committee shall without prejudice to any provision in this Constitution adjudicate on the merits of the petition within twenty-four hours after receipt of the petition.

(4) Any petition filed for the challenge of an electoral result shall have attached to it a schedule which shall contain the names, academic year, course and signatures of at least thirty students from each college.

ARTICLE 19 DISPUTE RESOLUTION

By the ADR Act 2010, act 896, disputes arising before, during and after elections, the following shall apply:

Pre-elections

1. SRC: The Vetting Committee's chairperson shall resolve disputes arising from the vetting within forty-eight (48) hours from the close of the vetting process. Any unresolved issues shall be referred to the Dean of Students. In the event of the Dean of Students not being able to resolve

the dispute within twenty-four (24) hours the issues shall be referred to the Office of the Registrar. The decision of the Registrar shall be final.

2. JCRC: The Vetting Committee's chairperson shall resolve disputes arising from the vetting within forty-eight (48) hours from the close of the vetting process. Any unresolved issues shall be referred to the Hall Master/Steward. In the event of the Hall Master/Steward not being able to resolve the dispute within twenty-four (24) hours, the issues shall be referred to the Hall Council. If the issues are not resolved, the Dean of Students shall be petitioned. The decision of the Dean of Students shall be final.

Post-election

1. SRC: The Electoral Commissioner shall resolve disputes arising from the vetting within forty-eight (48) hours from the close of the election process. Any unresolved issues shall be referred to the Office of the Dean of Students. In the event of the Dean of Students not being able to resolve the dispute within twenty-four (24) hours, the issues shall be referred to the Office of the Registrar. The decision of the Registrar shall be final.

2. JCRC: The Electoral Commissioner shall resolve disputes arising from the election within four-eight (48) hours from the close of the election process. Any unresolved issues shall be referred to the Hall Warden and in the absence of a Hall Warden the issue shall be referred to the Registrar. In the event of the Hall Warden not being able to resolve the dispute within twenty-four (24) hours, the issues shall be referred to the Hall Council. If the issues are not resolved the Dean of Students shall be petitioned. The decision of the Dean of Students shall be final.

**ARTICLE 20 TENURE OF OFFICE OF THE
EXECUTIVE OFFICERS**

1. The students elected under this provision shall hold office for a term of one (1) Academic Year.

ARTICLE 21 INDEPENDENCE OF THE COMMISSION

1. Except as provided in the statutes, Students' Handbook, and other University regulations, in the performance of its functions, the Electoral Commission shall not be subject to the direction or control of any person or authority.
2. The Administrative Expenses of the commission in respect of students' elections shall be charged to the students' account.

ARTICLE 22 HANDING OVER

1. The Executive Officers shall hand over to newly Elected Executive Officers within 14 days after the declaration of the final election results. Appointment letters shall be issued to new officers (both elected and appointed) before assuming office formally.

ARTICLE 23 TRANSITIONAL PROVISIONS

1. For continuity, it shall be mandatory for the Incumbent Executive Officers to initiate a transitional meeting before the handing-over ceremony. Three members each from the outgoing and incoming Executive Officers shall facilitate the process/meeting. The purpose of these meetings shall be to discuss the following:
 - a. finances, Projects, and Assets
 - b. the Administrative Procedures
 - c. formation of Sub-Committees
 - d. appointments to committees and Sub-Committee (in the case of SRC and appointment to the University statutory bodies).
 - e. general matters of relevance and interactions.

COMPOSITION AND FUNCTIONS OF THE EXECUTIVE COMMITTEE

ARTICLE 24 EXECUTIVE COUNCIL COMPOSITION

(1) the Executive Council shall be composed of:

- (a) the Executive Committee
- (b) the Local NUGS President
- (c) the Women's Commissioner
- (d) the Public Relations Officer
- (e) the Legal Affairs Commissioner
- (f) the Welfare Commissioner
- (g) the Entertainment Commissioner
- (h) the Sports and Games Commissioner
- (i) the Properties and Facilities Commissioner
- (j) the Transport Commissioner

ARTICLE 25 FUNCTIONS OF THE EXECUTIVE COUNCIL

The functions of the Council shall be:

- (1) to formulate and initiate policies for the SRC;
- (2) to ensure the performance of the functions of the SRC;
- (3) to enforce the principle of the Rule of Law as enshrined in the constitution.

ARTICLE 26 THE EXECUTIVE COMMITTEE

- (1) The Executive Committee shall be composed of:
 - (a) the President
 - (b) the Vice President
 - (c) the General Secretary
 - (d) the Financial Secretary
 - (e) the Public Relations Officer
 - (f) women's commissioner
- (2) The Executive Authority of the SRC shall vest in the President and shall be exercised in consultation with the Executive Committee.
- (3) The functions of the Executive Committee shall be-
 - (a) to approve and endorse activities of the SRC;
 - (b) to implement policies and programmes of the SRC working in consent with the appropriate body.

ARTICLE 27 THE PRESIDENT

- (1) There shall be a President of the SRC who shall be the leader and chief spokesperson of the SRC in all matters coming under his/her jurisdiction.
- (2) The President shall take precedence over all other persons under the SRC and in descending order, the Vice President, the Speaker of the Parliamentary Council and the Judicial Council Chairman.
- (3) The President shall in consultation with the executive committee and unless otherwise stated in this Constitution, appoint chairperson(s) or other members of the SRC Committees.

(4) The President shall preside over the General Student Body, General Council and Executive Council meetings respectively under the SRC.

(5) SRC Representative to the University Council shall be through (**ballot box**) elections by the SRC Executive committee. Any SRC elected executive committee member is eligible for representing the students at the University Council.

(6) The SRC President may appoint representatives to represent students on Health Services Committee, Residence Committee, and any other University Bodies and Committees.

(7) Notwithstanding Article 26(2) of this Constitution, the executive authority of the SRC shall be exercised in accordance with the provisions of this Constitution and shall extend to the execution and maintenance of this Constitution.

(8) The President shall in consultation with the Executive Council and act on their advice:

(a) at the first and third week of each semester deliver at the General Council meeting an address of the state of affairs of the SRC;

(b) within two weeks before handing over to the incoming SRC, deliver an address of the state of affairs of the SRC before the Parliamentary Council where the general student body shall have the right to attend and observe.

(9) The President shall while in office communicate to the Vice Chancellor through the Dean of Students his/her intention to travel outside the country in writing.

(10) Notwithstanding clause (8), the President shall communicate by giving two weeks prior notice or in cases of emergency within a reasonable time, and the Speaker shall for this provision inform members of the SRC within a reasonable time of such intention by the President.

(11) The President shall perform such other functions as may be assigned to him by this Constitution.

ARTICLE 28 THE VICE PRESIDENT

(1) There shall be a Vice President who shall perform such functions as shall be provided for in this Constitution.

(2) The Vice President shall act as an ex-officio member of all committees of the SRC with the exception of the independent committees.

(3) The Vice President may attend sittings of the Parliamentary Council but shall have no right to vote.

(4) The Vice President shall coordinate programmes and activities between the SRC and other Universities and/or Organisations, within and outside Ghana.

(5) Notwithstanding any provision in this Constitution, in the event of the death of the President, resignation, or his/her removal from office, the Vice President shall assume office as President for the unexpired term of office with effect from the day of the death, resignation or removal of the President.

(6) The Vice President shall upon assuming office as President under clause (5) of this article, nominate a person to the office of Vice President subject to approval by the Parliamentary Council.

(7) The Vice President shall perform such other functions as may be assigned to him/her by the President under this Constitution.

(8) The Vice President shall be the Chairman of the Students' Academic Board and may represent students on the University's Academic Board.

ARTICLE 29 GENERAL SECRETARY

(1) There shall be a General Secretary who shall perform such functions provided for in this Constitution.

(2) The general secretary shall be elected in a manner provided for in this Constitution.

(3) The General Secretary shall in consultation with the President and acting on his/her advice convene General Council, Executive Council, Executive Committee and General Students' Council Meetings.

(4) The General Secretary shall keep true records and accurate minutes of all proceedings and resolutions of these meetings.

(5) The General Secretary shall in consultation with the President handle all general correspondence on behalf of the SRC.

(6) The General Secretary shall within seven (7) days after every meeting with the General Council meeting, publish on all notice boards in the Halls of Residence and on Schools notice boards, the true and accurate outcome of such meetings.

(7) The General Secretary shall be the chairperson of the Editorial Board and the Clubs and Societies' Commission.

(8) The General Secretary shall be a member of any Executive Delegation(s) of all conferences both local and international.

(9) The General Secretary shall perform any other functions as may be assigned to him/ her by the Executive Committee.

ARTICLE 30 THE FINANCIAL SECRETARY

(1) There shall be a Financial Secretary who shall perform such functions provided for in this Constitution.

(2) The financial Secretary shall be elected in a manner provided for in this Constitution.

(3) The Financial Secretary shall have custody of all SRC cheque books and cash books.

(4) The Financial Secretary shall have responsibility for all financial accounts and keep true records of all financial transactions and assets of the union.

(5) The Financial Secretary shall be the chairperson of the Financial Committee.

(6) The Financial Secretary shall be a signatory to the bank account(s) of the SRC.

(7) The Financial Secretary shall publish the budget of the SRC on all notice boards at the beginning of the Academic Year.

OTHER EXECUTIVE OFFICERS

ARTICLE 31 THE LOCAL NUGS PRESIDENT

(1) There shall be a Local NUGS President who shall be elected in a manner provided for in this Constitution.

(2) The Local NUGS President shall be the head of the Local NUGS Secretariat.

(3) The local NUGS President shall inform policies of the SRC in line with the aims and objectives of NUGS.

(4) The local NUGS President shall lead delegations to all congresses and other programmes organised by NUGS.

(5) The local NUGS President shall be the liaison officer between the SRC and NUGS.

ARTICLE 32 THE WOMEN'S COMMISSIONER

(1) There shall be a Women's Commissioner who shall be elected in a manner provided for in this Constitution.

(2) The women's Commissioner shall be a female student.

(3) The Women’s Commissioner shall be the chairperson of the Women’s Commission.

(4) The Women’s Commissioner shall advocate the cause and interest of female students.

(5) The Women’s Commissioner shall ensure that SRC policies are not inimical to the development of female students in general.

(6) The Women’s Commissioner shall perform any other function assigned to her by the Executive Council in relation to her Office.

ARTICLE 33 THE PUBLIC RELATIONS OFFICER

(1) There shall be a Public Relations Officer who shall be elected in a manner provided for in this Constitution.

(2) The Public Relations Officer shall be the chairperson of the Public Relations office of the SRC.

(3) The Public Relations Officer shall be responsible for making effective publicity and advertisement of all SRC activities.

(4) The Public Relations Officer shall be responsible to the Executive Council in the performance of his duties

(5) The Public Relations Officer shall advise the Executive Council on all media-related issues and handling of information.

(6) The Public Relations Officer shall perform any other function assigned to him/her in relation to the office by the Executive Council and by this Constitution.

ARTICLE 34 THE LEGAL AFFAIRS COMMISSIONER

(1) There shall be a Legal Affairs Commissioner who shall be appointed in a manner provided for in this Constitution.

- (2) The Legal Affairs Commissioner shall be the chairperson of the Legal Affairs Commission.
- (3) The Legal Affairs Commissioner shall be the Chief Legal Counsel of the Executive Council.
- (4) The Legal Affairs Commissioner shall represent the Executive Council at all Judicial Committee hearings under the SRC.
- (5) The Legal Affairs Commissioner shall perform any other function assigned to him/her by the Executive Council in relation to the office and by this Constitution.
- (6) The legal Affairs Commissioner Shall be a student of UESD with good academic standing.

ARTICLE 35 THE WELFARE COMMISSIONER

- (1) There shall be a Welfare Commissioner who shall be appointed in a manner provided for in this Constitution.
- (2) The Welfare Commissioner shall be the chairperson of the Welfare Commission and the Student Management Board.
- (3) The Welfare Commissioner shall inform the Executive Council on the state of the general welfare of students.
- (4) The Welfare Commissioner shall advise the Executive Council on all welfare-related matters.
- (5) The Welfare Commissioner shall perform any other function assigned to him/her by the Executive Council concerning the Office and by this Constitution.

ARTICLE 36 THE ENTERTAINMENT COMMISSIONER

(1) There shall be an Entertainment Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Entertainment Commissioner shall be the chairperson of the Entertainment Commission.

(3) The Entertainment Commissioner shall advise the Executive Council on all Entertainment-related issues of the SRC.

(4) The Entertainment Commissioner shall perform any other function assigned to him/her by the executive council in relation to the Office and by this Constitution.

ARTICLE 37 THE SPORTS AND GAMES COMMISSIONER

(1) There shall be a Sports and Games Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Sports and Games Commissioner shall be the chairperson of the Sports and Games Commission.

(3) The Sports and Games Commissioner shall advise the Executive Council on sports-related issues under the SRC.

(4) The Sports and Games Commissioner shall perform his/her duties in consultation with the Sports Directorate of the University.

(5) The Sports and Games Commissioner shall perform any other function assigned to him/her by the Executive Council in relation to the Office.

ARTICLE 38 THE PROPERTIES AND FACILITIES COMMISSIONER

(1) There shall be a Properties and Facilities Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Properties and Facilities Commissioner shall be the chairperson of the Properties and Facilities Commission.

(3) The Properties and Facilities Commissioner shall be the sole Commissioner in charge of general supervision of SRC-owned properties and facilities.

(4) The Properties and Facilities Commissioner shall inform the Executive Council of the state of all SRC-owned properties and how they are being maintained.

(5) The Properties and Facilities Commissioner shall perform other functions relating to his/her office assigned to him/her by the Executive Council and by this Constitution.

ARTICLE 39 THE TRANSPORT COMMISSIONER

(1) There shall be a Transport Commissioner who shall be appointed in a manner provided for in this Constitution.

(2) The Transport Commissioner shall be the chairperson of the Transport Commission.

(3) The Transport Commissioner shall be the sole Commissioner in the conduct of transport under the SRC.

(4) The Transport Commissioner shall coordinate all transport activities on behalf of the SRC.

(5) The Transport Commissioner shall perform all other functions relating to his/her office assigned to him/her by the Executive Council and by this Constitution.

PARLIAMENTARY COUNCIL

ARTICLE 40 ESTABLISHMENT

(1) There shall be established Parliamentary Council under the SRC which shall perform such functions as specified in this Constitution.

(2) Subject to the provisions of this Constitution, the legislative power of the SRC shall be vested in the Parliamentary Council.

ARTICLE 41 COMPOSITION

(1) The Parliamentary Council shall be composed of:

(a) the Speaker who shall be appointed in a manner specified in this Constitution.

(b) the Deputy Speaker who shall be elected in a manner specified in this Constitution.

(c) the Clerk who shall be appointed in a manner specified in this Constitution.

(d) the President and Secretary of the International Students Association (ISA).

(e) the Presidents and Secretaries of all JCRCs and Schools.

ARTICLE 42 FUNCTION

The Parliamentary Council shall:

(a) vet and approve all appointments for offices under the SRC;

(b) receive, discuss and approve budgets of bodies under the SRC;

(c) debate issues concerning the interest of students and may pass resolutions on them and such resolutions shall be binding on the Commission related to such an issue;

(d) receive, discuss and approve the working documents of all Committees and commissions under the SRC except that of the Judicial Council;

(e) have the authority to inquire into the activities and administration of Executive officers as Parliament may determine by summoning such officers before the Parliamentary Council or any parliamentary committee.

ARTICLE 43 THE SPEAKER

(1) There shall be a Speaker of the Parliamentary Council who shall be appointed by the President subject to approval by the Parliamentary Council.

(2) The Speaker shall vacate his/her office:

(a) if he/she becomes an Executive Officer under the Executive Council;

(b) if he/she resigns from office by writing, signed by him/her and addressed to the Clerk of Parliamentary Council;

(c) if any circumstances arise that he/she was not a Speaker, would disqualify him/her for election as a member of the Parliamentary Council;

(d) if he/she is removed from office by a resolution passed by the Parliamentary Council supported by the votes of not less than three-quarters of all the members.

(3) No business shall be conducted in Parliamentary Council other than an election to the Office of Speaker, at any time when the Office of Speaker is vacant.

(4) The Speaker shall be sworn in by the outgoing Judicial Council Chairperson on the first day of the Parliamentary Council sitting after the dissolution of Parliament before any business of Parliament is conducted.

ARTICLE 44 THE DEPUTY SPEAKER

(1) There shall be a Deputy Speaker of the Parliamentary Council who shall be elected by the members of the Parliamentary Council from among the members.

(2) The members of the Parliamentary Council shall elect a person to the Office of Deputy Speaker after the Parliamentary Council first sitting after the dissolution of Parliament.

(3) The Deputy Speaker shall assume the position of Speaker in the absence of the Speaker and shall under such circumstances waive his/her voting rights.

(4) The Deputy Speaker shall be the chairperson of the Vetting Committee of the Parliamentary Council.

ARTICLE 45 THE CLERK

(1) There shall be a Clerk of the Parliamentary Council who shall be appointed by the Speaker of the Parliamentary Council and approved by a simple majority of the members of the Parliamentary Council.

(2) The Clerk shall not be elected from among the members of the Parliamentary Council.

(3) The Clerk shall be the Secretary of the Parliamentary Council and shall perform such other administrative functions as the Speaker may request.

(4) The Clerk shall receive all motion papers for the passing of resolution bills.

ARTICLE 46 OTHER MEMBERS

- (1) President and Secretaries of the International Students' Association
- (2) President and Secretaries of Halls (JCR)

ARTICLE 47 COMMITTEES OF THE PARLIAMENTARY COUNCIL

(1) Parliamentary Council shall appoint standing committees and other committees as may be necessary for the effective discharge of its functions.

(2) The standing committees shall be appointed at the first meeting of the Parliamentary Council after the election of the Speaker and the Deputy Speaker.

(3) Without prejudice to clause (1) of this article, the standing committees of the Parliamentary Council shall include:

(a) Vetting Committee (refer to Article 15)

(b) Finance Committee (refer to Article 75)

(c) Welfare Committee (refer to Article 68)

(e) Privileges Committee (refer to Article 55)

(4) Committees of the Parliamentary Council shall be charged with such functions, including the inquiry into the activities and administration of Executive Officers and Commissions as the Parliamentary Council may determine and such inquiries may extend to proposals for resolution of bills.

(5) Every member of the Parliamentary Council shall be a member of at least one of the standing committees.

(6) Every committee shall elect from among themselves a chairperson on their first Sitting that shall coordinate committee meetings and report activities directly to the Speaker.

ARTICLE 48 PROCEDURE IN PARLIAMENT

- (1) A member of the Parliamentary Council shall, before taking his/her seat in parliamentary

shall swear the Oath of Allegiance and the Oath of Membership of the Parliamentary Council before the Speaker.
- (2) A member of the Parliamentary Council may, before taking the oath referred to in clause (1) of this article, take part in the election of the Speaker.
- (3) The Speaker of Parliament shall preside in Parliamentary Council at all sittings and in his/her absence the Deputy Speaker shall preside.
- (4) A quorum of the Parliamentary Council, apart from the person presiding, shall be one-third of all the members of the Parliamentary Council.

ARTICLE 49 VOTING IN PARLIAMENT

- (1) Except as otherwise provided in this Constitution, matters in Parliamentary Council shall be determined by the votes of the majority of members present and voting, with at least half of all the members of Parliament present.
- (2) The Speaker shall have neither an original nor casting vote.
- (3) Where the votes on any motion are equal it shall be taken to be lost.
- (4) Where the voting is in relation to the election or removal of any person under this Constitution voting shall be by secret ballot.
- (5) Any person who sits or votes in Parliamentary Council knowing or having reasonable grounds for knowing that he/she is not entitled to do so commits an offence and shall be liable on conviction by the Judicial Committee, to such penalty which may range from suspension or disqualification from contesting elections under the SRC.

**ARTICLE 50 MODE OF EXERCISING LEGISLATIVE
POWER**

- (1) The power of the Parliamentary Council to make resolutions shall be exercised by resolutions passed by Parliament.
- (2) Every motion for a resolution shall be submitted by a member to the Clerk seven (7) days before a Parliamentary Council sitting who shall in consultation with the Speaker and the Deputy Speaker and acting on their advice, move such a motion on the floor of Parliamentary Council.
- (3) Members shall debate the motion paper and vote on the issue on the floor of the Parliamentary Council.
- (4) Notwithstanding clauses (2) and (3), the Speaker shall notify the President and the Executive Officer to be affected by such a motion paper, five (5) days before Parliamentary Council sitting and the Executive Officer shall have the right to appear before Parliamentary Council to give further clarification on the issues discussed on the motion paper.
- (5) Every resolution bill shall be accompanied by a memorandum setting out in detail the policy and principles of the bill, the defects of the existing practice, the remedies proposed to deal with those defects and the necessity for its introduction.
- (6) Where a resolution bill passed by Parliamentary Council is presented to the President for assent, he/she shall signify within five (5) days after the presentation, to the Speaker that he/she assents to the resolution bill or that he/she refuses to assent to the bill.
- (7) Parliamentary Council shall have no power to pass a resolution bill:
 - (a) which alters the decision of the Judicial Committee between the parties to that decision or judgment.
 - (b) which operates retrospectively to impose any limitations on or to adversely affect the personal rights and liberties of any person or to impose a burden, obligation or liability on any person.

ARTICLE 51 STANDING ORDERS OF PARLIAMENT

(1) Subject to the provisions of this Constitution, Parliament may, by standing orders, regulate its procedure.

(2) Parliament may act, notwithstanding a vacancy in its membership, including a vacancy not filled when the Parliamentary Council first meets after a dissolution of Parliament, and the presence or participation of a person not entitled to be present shall not invalidate these proceedings.

ATTENDANCE IN PARLIAMENT OF VICE PRESIDENT AND OTHER

ARTICLE 52 EXECUTIVE OFFICERS

The Vice President or any Executive Officer shall be entitled to participate in the proceedings of Parliament and shall be accorded all the privileges of a member of the Parliamentary Council except that he/she is not entitled to vote or to hold an Office in Parliamentary Council.

ARTICLE 53 CONTEMPT OF PARLIAMENT

(1) An act or omission which obstructs or impedes the Parliamentary Council in the performance of its functions or which obstructs or impedes an officer of the Parliamentary Council in the discharge of his/her duties or affronts the dignity of the Parliamentary Council or which tends either directly or indirectly to produce that result, is contempt of Parliamentary Council.

(2) A person found guilty by the Judicial Committee of contempt of Parliamentary Council shall in the case of an Executive Officer constitute a ground for suspension from office and in the case of any other person, constitute disqualification from contesting elections under the SRC.

ARTICLE 54 RIGHT TO OBSERVE

(1) All students shall have the right to attend and only observe Parliamentary Council sittings.

(2) Notwithstanding clause (1) of this article, students shall not attend and observe Parliamentary Council sittings where:-

(a) Parliamentary Council is debating a motion paper concerning the removal of an Executive Officer.

(b) Parliamentary Council is casting a vote of no confidence in an Executive Officer.

ARTICLE 55 PRIVILEGES AND IMMUNITIES

(1) There shall be freedom of speech, debate and proceedings in the Parliamentary

Council and that freedom shall not be impeached or questioned in any Judicial Committee or place out of the Parliamentary Council under the SRC.

(2) Subject to the provisions of this article, but without prejudice to the general effect of clause (1) of this article, proceedings shall not be instituted against a member in any Judicial Committee or place out of parliament for any matter or thing brought by him/her in or before parliament by a motion paper or otherwise.

(3) Whenever in the opinion of the Speaker a statement made by a member is prima facie defamatory of any person, the Speaker shall refer the matter for inquiry to the parliamentary committee on Privileges which shall report its finding to the Speaker not later than five (5) days after the matter was referred to it.

(4) Where the committee referred to in clause (3) of this article reports to the Speaker that the statement made by the member is defamatory of anyone, the member who made the statement shall within three (3) days

render an apology on the floor of Parliamentary Council, the terms of which shall be approved by the Parliamentary Council Committee on privileges and communicated to the person who has been defamed.

(5) Where a member refuses to render an apology in accordance with clause (4) of this article, the Speaker shall suspend that member for the duration of the session of Parliamentary Council in which a defamatory statement was made and the member so suspended shall lose his/her parliamentary privileges, immunities and any form of remuneration but they shall be restored to him/her if at any time before the end of the session he/she renders the apology as required by clause (4) of this article.

JUDICIAL COUNCIL

ARTICLE 56 JUDICIAL POWER OF SRC

(1) The Judicial Power of the SRC resides in the Judicial Council and shall be exercised by the Judicial Committee in accordance with the provisions of this Constitution and accordingly neither the President nor Parliament nor any office under the SRC shall have or be given final Judicial power.

ARTICLE 57 COMPOSITION OF THE COUNCIL

(1) The Judicial Council shall be composed of:

(a) the Judicial Committee, comprising

(i) Judicial Council Chairperson

(ii) Judicial Recorder

(iii) Judicial Committee Chairpersons of the Halls of Residence

(iv) Judicial Committee Chairperson of Local NUGS Secretariat

(v) the Legal Affairs Commissioner or his/her representative from among members of the Commission.

(vi) Judicial Committee Chairperson of International Students Association (ISA)

(vii) Judicial Committee Chairpersons and two (2) representatives from the Schools.

ARTICLE 58 INDEPENDENCE OF THE JUDICIAL COUNCIL

(1) The Judicial Council shall in the performance of its function be subject to this Constitution, the rules and regulations of this University and the Constitution of Ghana and shall not be subject to the control or direction of any person or authority.

(2) Neither the President nor the Parliamentary Council nor any person acting under the authority of the President or Parliamentary Council nor any other person shall interfere with Judicial Council Officers or other persons exercising judicial power, in the exercise of judicial functions and all students shall accord to the Judicial Committee such assistance as the Judicial Committee may reasonably be required to protect the independence, dignity and effectiveness of the Judicial Committee, subject to the Constitution.

(3) A Judicial Committee member or any person exercising judicial power shall not be liable to any action or suit for any act or omission by him in the exercise of judicial power.

ARTICLE 59 FUNCTIONS OF THE JUDICIAL COUNCIL

(1) The Judicial Council shall be responsible for the formulation of rules of procedure for the Judicial Committee.

(2) The Judicial Council shall organize workshops aimed at training Judicial Committees of the various JCRs, Schools and Faculties and the Judicial Council may formulate any other policy matters affecting the Council.

ARTICLE 60 JUDICIAL COUNCIL CHAIRPERSON

(1) There shall be a Judicial Council Chairperson who shall be appointed by the President subject to the approval of the Parliamentary Council.

(2) No student shall be qualified to be appointed as Judicial Council Chairperson unless-

(a) he/she is actively serving or has actively served in any former Judicial Committee of the SRC; or

(b) he/she is a member of any substantive Judicial Committee of the JCR or academic bodies.

(3) In the event of a Chairperson being appointed from the substantive chairpersons of the Judicial Committee, he/she shall resign from his/her position at his/her Constituency.

(4) The Chairperson shall be the head of the Judicial Council and shall have the right to impanel members of the Judicial Committee for hearings and shall perform other duties provided for under this Constitution.

ARTICLE 61 GENERAL JURISDICTION OF THE JUDICIAL COMMITTEE

(1) The Judicial Committee shall be the final committee of appeal and shall have such appellate and other jurisdiction as may be conferred on it by this Constitution.

(2) The Judicial Committee shall not be bound to follow the decisions of any other committee.

(3) The Judicial Committee may while treating its previous decisions as normally binding, depart from a previous decision when it appears to it right to do so, and all other lower adjudicatory bodies shall be bound to follow the decision of the Judicial Committee on questions of law.

ARTICLE 62 ORIGINAL JURISDICTION

(1) The Judicial Committee shall have original jurisdiction in:

(a) all matters relating to the enforcement and interpretation of this Constitution.

(b) all matters arising as to whether a resolution made by the Parliamentary Council is in excess of the powers conferred on the Parliamentary Council or any other authority.

(2) Where an issue that relates to a matter or question referred to in Clause 1 of this Article arises in any proceedings in a lower adjudicatory body, that body shall study the proceedings and refer the question of the law involved to the Judicial Committee for determination, and the adjudicatory body in which the question arose shall dispose off the case in accordance with the decision of the Judicial Committee.

ARTICLE 63 APPELLATE JURISDICTION

(1) The Judicial Committee shall have appellate jurisdiction in every issue relating to resolving conflicts between students or groups of students.

(2) The Judicial Committee shall have appellate jurisdiction over all electoral disputes lodged with the Electoral Commissioner.

ARTICLE 64 SUPERVISORY JURISDICTION

The Judicial Committee shall have supervisory jurisdiction over all lower adjudicatory bodies under the SRC and may, in the exercise of that

supervisory jurisdiction, issue orders and directions for the purpose of enforcing or securing the enforcement of its supervisory power.

ARTICLE 65 REVIEW JURISDICTION

(1) The Judicial Committee may review any decision made or given by it on such grounds and subject to such conditions as may be prescribed by the Petitioner's Code.

(2) The Judicial Committee when reviewing its decision under this article shall be constituted by not less than seven (7) Judicial Committee members.

ARTICLE 66 SOLE ADJUDICATORY POWER

(1) Notwithstanding any provision in this chapter, the Judicial Council Chairperson in extreme and exigent circumstances may sit as a sole adjudicator.

STANDING COMMITTEES

ARTICLE 67 LEGAL AFFAIRS COMMISSION

(1) There shall be a Legal Affairs Commission established under the SRC which shall consist of:

(a) the Legal Affairs Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.

(b) six (6) Legal Affairs Commission members who shall be appointed by the Legal Affairs Commissioner in a letter signed by the President and the Legal Affairs Commissioner.

(2) The Legal Affairs Commission shall:

(a) scrutinize the constitutions of all clubs and societies and ensure that they conform with the SRC Constitution and the University regulations;

(b) advise the Executive Council on all legal matters that may arise;

(c) perform any function assigned to it by the Parliamentary Council or the Executive Council;

(d) represent any SRC officer at Judicial or Quasi-Judicial Committee hearings;

(e) advise the Parliamentary Council on all legal-related matters and aid them in the formulation of standing orders;

(f) present periodic reports to the Parliamentary Council on the state of the legal affairs commission;

(g) may represent any student who is a party in a case before the Judicial Committee, except in cases involving the Executive Council; and

(e) discharge such other duties of a legal nature as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

(3) All proceedings against the President shall be instituted against the Legal Affairs Commission.

(4) The Legal Affairs Commissioner and any member of the Commission shall have the audience in all Judicial Committee hearings under the SRC, JCRCs, Schools or Faculties and any such person shall be accorded assistance by the Judicial Committee.

(5) The Legal Affairs Commissioner shall be solely responsible for representing the SRC at all hearings at the Judicial Committee and may delegate any member of the Commission to represent him at such hearings.

ARTICLE 68 WELFARE COMMISSION

(1) There shall be established a Welfare Commission under the SRC which shall be composed of:

(a) the Welfare Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker;

(b) six (6) other members each from the various JCRs;

(c) the Local NUGS Secretary; and

(d) one (1) representative from (international student association) ISA.

(2) The Welfare Commission shall:

(a) investigate cases relating to students' boarding and lodging, health and sanitation services, and financial condition and report its findings to Parliamentary Council for necessary action to be taken;

(b) exercise supervisory control over all sanitation policies of the various JCRs and Schools;

(c) develop strategies and solutions to address pertinent health and sanitation issues;

(d) present periodic reports to the Parliamentary Council on the state of the welfare of students;

(e) formulate and implement policies aimed at improving the welfare conditions of physically challenged students; and

(f) discharge such other duties affecting the welfare of students as may be referred to it by the President or imposed on it by this Constitution or resolution of Parliamentary Council.

(3) The Welfare Commissioner shall be the sole Commissioner responsible for presenting the report on the state of the welfare of students and the Welfare Fund to the Parliamentary Council once every semester and may delegate any member of the Welfare Commission to represent him/her at such hearings.

ARTICLE 69 ENTERTAINMENT AND ORGANIZING COMMISSION

(1) There shall be established an Entertainment and Organizing Commission under the SRC which shall be composed of:

(a) the Entertainment Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker;

(b) Entertainment or Organizing Committee Chairpersons of the various JCRCs;

(c) Entertainment or Organizing Committee Chairpersons of the various Schools;

(d) Entertainment or Organizing Committee Chairperson from GRASAG UESD;

(e) Entertainment or Organizing Committee Chairperson from ISA.

(2) The Entertainment and Organizing Commission shall:

(a) organize and coordinate all entertainment activities of the SRC.;

(b) be responsible for the formation of the SRC Week Planning Committee;

(c) present periodic reports to the Parliamentary Council on the state of entertainment of the SRC;

(d) perform any other function as may be assigned to it by the Parliamentary Council or Executive Council.

(3) The Entertainment Commissioner shall be the sole Commissioner responsible for presenting the report on the state of entertainment activities of students and student groups to the Parliamentary Council once every semester and may delegate any member of the Entertainment Commission to represent him/her at such hearings.

ARTICLE 70 PROPERTIES AND FACILITIES COMMISSION

(1) There shall be established under the SRC a Properties and Facilities Commission which shall be composed of:

(a) the Properties and Facilities Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker;

(b) six (6) other members of the Commission who shall be appointed by the Properties and Facilities Commissioner in a letter signed by the President and the Properties and Facilities Commissioner;

(2) The Properties and Facilities Commissioner shall for the purposes of the effective running of the Commission, create the offices of:

(a) SRC hostel management which shall be headed by one of the six persons appointed under Sub-Clause (b) of this Article and chosen by the Properties and Facilities Commissioner specifically for this purpose.

(b) Project Management which shall be headed by one of the six persons appointed under Sub-Clause (b) of this Article and chosen by the Properties and Facilities Commissioner specifically for that purpose.

(c) Maintenance and Supervision which shall be headed by one of the six persons appointed under Sub-Clause (b) of this Article and chosen by the Properties and Facilities Commissioner specifically for that purpose.

(3) Under Clause 2, all other remaining members of the Commission shall aid the persons chosen under Clauses 2(a), (b) and (c) of this Article in the performance of their duties.

(4) The Properties and Facilities Commission shall:

(a) keep records of all properties and facilities of the SRC;

(b) strategize as to how to maintain and keep properties and facilities of the SRC;

(c) shall perform any other duty assigned to it by the Executive Council and or the Parliamentary Council.

(5) Persons chosen to head the various offices created under Clause (2) shall report directly to the Properties and Facilities Commissioner who shall be the sole Commissioner exercising supervisory control over their functions.

(6) The Properties and Facilities Commissioner shall in consultation with the Legal Affairs Commission draft a working document to regulate the affairs of the Commission.

(7) The Properties and Facilities Commissioner shall be the sole Commissioner responsible for delivering the report on the state of the properties and facilities of the SRC to the Parliamentary Council at least once every semester and may delegate any other member of the commission to represent him/her.

ARTICLE 71 TRANSPORT COMMISSION

(1) There shall be established a Transport Commission of the SRC which shall be composed of:

(a) the Transport Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the person and copied to the Speaker.

(b) two other members of the Commission who shall be appointed by the Transport Commissioner in a letter signed by the President and the Transport Commissioner.

(2) The Transport Commission shall:

(a) be responsible for the operation of SRC transport services on campus;

(b) be responsible for the arrangement of student transport services outside the campus;

(c) coordinate all transport arrangements of groups traveling under SRC sponsorship;

(d) shall perform any other duty assigned to it by the Executive Council and or the Parliamentary Council.

(3) The Transport Commissioner shall in consultation with the Legal Affairs Commission draft a working document to regulate its affairs.

(4) The Transport Commission shall be in consultation with the Properties and Facilities Commission on the usage, management and maintenance of all SRC transport facilities.

(5) Notwithstanding anything in this Constitution, the Properties and Facilities Commission shall have full control of all SRC transport facilities and shall make it available to the Transport Commission on demand by the Commission.

(6) The Transport Commissioner shall be the sole Commissioner responsible for delivering the report on the state of transport affairs of the SRC to the Parliamentary Council at least once every semester and may delegate any member of the commission to represent him/her.

ARTICLE 72 SPORTS AND GAMES COMMISSION

(1) There shall be established under the SRC a Sports and Games Commission which shall be composed of:

(a) the Sports and Games Commissioner who shall be appointed by the President in a letter signed by the President and the General Secretary to the Person and copied to the Speaker.

(b) all Sports and Games Chairpersons of the various JCRCs and Schools.

(c) one (1) representative each from GRASAG and ISA.

(2) The Sports and Games Commission shall:

(a) be responsible for the general development of sports and games under the SRC;

(b) liaise with the Dean of Students and Sports Directorate to initiate programmes aimed at the development of Sports and Games on campus;

(c) be responsible for the welfare of all sports representatives under the SRC working in close relation with the University's Sports Directorate;

(d) perform any other duties assigned to it by the Executive Council and or the Parliamentary Council.

(3) The Sports and Games Commission shall in consultation with the Legal Affairs Commission draft a working document to regulate the affairs of the Commission.

(4) The Sports and Games Commissioner shall be the sole Commissioner responsible for presenting the report on the state of Sports and Games under the SRC to the Parliamentary Council at least once every semester and may delegate any member of the commission to represent him/her.

ARTICLE 73 CLUBS AND SOCIETIES COMMISSION

(1) There shall be a Clubs and Societies Commission under the SRC which shall be composed of:

(a) the General Secretary of the SRC who shall be the Chairperson of the Commission; and

(b) four other members of the Commission who shall be appointed by the General Secretary in consultation with the President in a letter signed by the President and the General Secretary.

(2) The Clubs and Societies Commission shall:

(a) receive applications for registration of new clubs and societies and forward them to the Dean of Students after due consideration;

- (b) organise programmes and symposia aimed at involving students in the activities of clubs and societies,
 - (c) collaborate with the various clubs and societies on campus to strategize on how to improve club and society participation in the SRC;
 - (d) perform any other function as may be assigned to it by the Executive Council or Parliamentary Council resolution.
- (3) The General Secretary shall appoint any one of the four members of the Commission to act as Deputy Clubs and Societies Commissioner, and the person shall have all the powers of a commissioner and represent the Commission when the General Secretary is absent.
- (4) The General Secretary shall in consultation with the Legal Affairs Commission draft a working document for the regulation of its affairs and draft by-laws to regulate the operation of all clubs and societies.
- (5) Notwithstanding anything in Clause (4) of this Article, any by-law made shall be presented to the Parliamentary Council for deliberation and approval.
- (6) The General Secretary shall be the sole Officer responsible for presenting the report/on the state of clubs and societies under the SRC to the Parliamentary Council and in his/her absence, the Deputy shall be responsible for presenting the report.

ARTICLE 74 EDITORIAL BOARD

- (1) There shall be an Editorial Board which shall be composed of:
- (a) the General Secretary of the SRC as the Chairperson of the Board;
 - (b) editors of the various JCRs and Schools;
 - (c) one (1) representative each from GRASAG and ISA.
- (2) The Editorial Board shall:

- (a) be responsible for editing all SRC-sponsored publications;
 - (b) develop a newsletter for the SRC which shall be published periodically to inform students on the state of affairs of the SRC and the general happenings in and around campus;
 - (c) perform any other function as may be assigned to it by the Executive Council or Parliamentary Council.
- (3) The General Secretary shall appoint a Deputy Editorial Board Chairperson from among the members of the Editorial Board, and the person shall have all the full powers of a Commissioner and represent the Board when the General Secretary is absent.
- (4) The General Secretary shall present the report on the state of the Editorial Board under the SRC to Parliamentary Council and in his/her absence, the Deputy shall represent him/her.

ARTICLE 75 FINANCE COMMITTEE

- (1) There shall be a Finance Committee under the SRC which shall comprise:
- (a) the Financial Secretary of the SRC who shall be the Chairperson of the Committee;
 - (b) four (4) other members of the Committee who shall be appointed by the Financial Secretary in consultation with the President.
- (2) The Finance Committee shall:
- (a) be responsible for seeking sponsorship to fund SRC activities;
 - (b) ensure that all financial administration laws and regulations of the University are observed by all the bodies under the SRC;
 - (c) advise the Executive Council on all financial issues and develop the best ways to maximize utility;

(d) review budgets of all commissions and offices under the SRC and aid the Financial Secretary to collate same into a single budget of the SRC for presentation to Parliamentary Council;

(e) aid the Parliamentary Council Budget and Finance Committee in their work whenever necessary.

(3) The Finance Committee shall have the power to inspect at any time the accounts and financial activities of any Executive Office or Commission under the SRC and shall do so by exercising due diligence.

(4) Under Clause(1)(b) of this Article, persons appointed by the Financial Secretary shall have good financial negotiation and proposal drafting skills.

(5) The Financial Secretary shall appoint Deputy Finance Committee Chairperson from among the members of the Committee and such a person shall have the full powers of a Commissioner and represent the Committee in the absence of the Financial Secretary.

ARTICLE 76 PUBLIC RELATIONS OFFICE COMMITTEE

(1) There shall be established Public Relations Office under the SRC which shall comprise:

(a) the Public Relations Office committee of the SRC which shall be appointed by the President in a letter signed by the President and the General Secretary and copied to the Speaker;

(b) PROs of all the various Schools;

(c) PROs of all JCRs.

(2) The Public Relations Office shall:

(a) be responsible for publicizing all activities of the SRC in consultation with the particular commission concerned;

- (b) strategize as to how to disseminate information and make information accessible to all students under the SRC;
 - (c) be responsible for the organization of all meetings of the SRC and shall do this upon authorization by the General Secretary of the SRC;
 - (d) monitor and maintain all SRC notice boards and authorize the usage of same by any other body;
 - (e) perform any other functions that may be assigned to it by the Executive Council and or Parliamentary Council in relation to its office.
- (3) The Public Relations Officer shall be the sole Officer responsible for presenting the report on the state of information dissemination of the SRC to the Parliamentary Council and may delegate any member of the office to represent him/her.

NATIONAL UNION OF GHANA STUDENTS' SECRETARIAT, UESD

ARTICLE 77 THE SECRETARIAT

- (1) There shall be established under the SRC a local NUGS Secretariat which shall be composed of:
- (a) the Local NUGS President;
 - (b) the Local NUGS Secretary;
 - (c) the Local NUGS Financial Secretary;
 - (d) the Women's Commissioner
 - (e) the Local NUGS Judicial Committee.
- (2) With the exception of the Women's Commissioner all other bodies shall be fully described by the working document of the Secretariat to the extent that it is not in contravention with any provision in this constitution.

(3) The Secretariat shall have the power to co-opt other members to perform specific tasks as may be assigned to them by the Secretariat and such members shall be guided by the working document of the Secretariat.

ARTICLE 78 FUNCTIONS

(1) The Local NUGS President, in consultation with the secretariat shall present a periodic report to the Executive and Parliamentary Council of the SRC on the activities of the secretariat and shall present such reports at the beginning and end of each semester.

(2) The Secretariat shall be in charge of the Student Loan Scheme and shall to that extent work in the interest of all students.

(3) The Secretariat shall defend the welfare of students and shall constantly be in consultation with the Executive Council of the SRC on how best to improve the general condition of students under the SRC.

(4) The Secretariat shall in consultation with the Parliamentary Council do other things that are necessary for the smooth running of the Secretariat.

(5) The Secretariat and the Executive Committee of the SRC shall agree on the number of persons to represent students at activities outside the University particularly NUGS or USAG congress.

ARTICLE 79 FINANCE

(1) All students under the SRC shall pay NUGS dues every academic year as shall be approved from time to time by the University upon recommendation by the Secretariat.

(2) The Secretariat shall operate an account where all monies of the Secretariat shall be deposited.

(3) The disbursement of NUGS funds shall be limited to activities and functions of the Secretariat and administrative expenditure.

(4) The signatories to the NUGS accounts shall be the local NUGS President and the Financial Secretary of NUGS and the Dean of Students.

(5) The Financial Secretary of NUGS shall present the semester budget of the Secretariat to the Budget and Finance Committee of the Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.

WOMEN'S COMMISSION

ARTICLE 80 WOMEN'S COMMISSION

(1) There shall be established under the SRC a Women's Commission which shall be composed of:

(a) the Women's Commissioner who shall be elected in a manner specified in this Constitution;

(b) the Women's Commissioners of the various Schools.

(2) The Women's Commissioner shall be the sole Commissioner responsible for presenting the report on the state of the welfare of female students and women's activities to the Parliamentary Council once every semester and may delegate any member of the Women's Commission to represent her at such hearings.

(3) The Women's Commission shall have the power to co-opt other members to perform specific tasks as may be assigned to them by the Commission and such members shall be guided by the working document of the Commission.

ARTICLE 81 FUNCTIONS

(1) The Commission shall promote the rights and interests of women.

(2) The Commission shall encourage the active participation of female students in leadership positions.

(3) The Commission shall inculcate in the female students a sense of inclusion, solidarity and active participation in activities on campus.

(4) The Commission shall be responsible for creating a link between the female students and other women groups to share ideas and strategies on female-related issues.

(5) The Commission shall be responsible for organizing seminars, symposia, public forums and other programmes with the aim of empowering female students and sensitizing men on gender-related issues.

(6) The Commission shall present periodic reports to the Parliamentary Council on the state of the general welfare of female students.

(7) Discharge such other duties affecting the general welfare of female students as may be referred to it by the President or imposed on it by this Constitution or resolution of the Parliamentary Council.

ARTICLE 82 FINANCE

(1) All expenses of the Commission shall be charged on either the SRC accounts or the NUGS account or both.

(2) The Women's Commissioner shall present the semester budget of the Commission to the Budget and Finance Committee of the Parliamentary Council of the SRC for discussion before presenting it to the whole Parliamentary Council for further deliberation and approval.

FINANCE

ARTICLE 83 DUES DETERMINATION COMMITTEE

(1) All students of the SRC shall pay SRC dues per annum as shall be approved by the University upon the recommendation of the Dues Determination Committee.

(2) The Dues Determination Committee shall be composed of:

- (a) the Executive Committee;
 - (b) the NUGS President;
 - (c) the Women's Commissioner;
 - (d) welfare Commissioner;
 - (e) public Relations Officer;
 - (f) the Deputy Speaker of the Parliamentary Council.
- (3) The Committee shall meet within two weeks after the handing-over ceremony.

ARTICLE 84 ACCOUNTS

The SRC shall open a current account with the Somanya Branch of the GCB Plc Bank where all monies of the Council shall be deposited.

ARTICLE 85 DISBURSEMENT

- (1) Disbursement of SRC funds shall be limited to:
- (a) provisions, activities and functions as the SRC may approve
 - (b) administrative expenditure.
- (2) The SRC President shall allocate any amount of money approved by the Parliamentary Council to the Women's Commission for their activities and other administrative expenses.

ARTICLE 86 SIGNATORIES

- (1) The signatories to the SRC accounts shall be the President, the Dean of Students and the Financial Secretary/Treasurer.

(2) For the avoidance of doubt, all the signatories must sign for the accounts to be accessed.

ARTICLE 87 AUDIT COMMITTEE

(1) There shall be established under the SRC an Audit Committee which shall be composed of four (4) members who shall be appointed by the Parliamentary Council in a manner prescribed in this Constitution, the Director of Audit or his/her representative and one (1) person from the Judicial Committee of the SRC.

(2) The members shall be composed of:

(a) four (4) members who are not members of the SRC and possess ample knowledge in auditing or have served on a previous audit committee in any hall of residence or school;

(b) one (1) member from the Judicial Committee who shall be appointed by the Judicial Council Chairman of the SRC;

(c) a representative from UESD Audit Unit.

(3) The Committee at its first meeting shall appoint from among its members a chairperson and a secretary.

(4) Auditing of the SRC account(s) shall be done at the end of every semester; in the case of the second semester, it shall be done before handing over.

(5) The Audit Committee shall work under the guidance and supervision of the University Auditor and shall submit their report to the Parliamentary Council.

(6) The audit committee shall perform their duties under this Constitution and have the power to subpoena any SRC officer for clarification and explanations.

(7) Copies of the Audit Report shall be made available to the University Finance Officer and the Dean of Students at least five (5) days before a

General Students' Body meeting specifically convened by the General Secretary for a formal presentation of the audit report by the Chairperson and copies shall be published on all notice boards.

(8) The Audit report shall include:

(a) income and Expenditure Accounts of the SRC;

(b) statement of accounts which shall contain the cash at hand, cash at the bank at last transaction dates and fixed assets, returns from dues, liabilities, creditors among others;

(c) a detailed statement of financial administration;

(d) a detailed statement of creditors and debtors;

(e) Audit Committee's assessment of the financial position of the SRC;

(f) Audit Committee's comments and suggestions.

(9) The audit report shall provide guidelines for the implementation of its reports.

CODE OF CONDUCT FOR THE SRC

ARTICLE 88 ADOPTION OF CODE OF CONDUCT FOR SRC EXECUTIVES

(1) There shall be a code of conduct which shall guide all SRC officers under this Constitution.

ARTICLE 89 CODE OF CONDUCT FOR THE SRC OFFICERS

(1) An SRC Officer shall not put himself/herself in a position where his/her personal interest conflicts or is likely to conflict with the performance of the functions of his/her Office.

(2) An SRC Officer shall at all times act in the best interest of the SRC.

(3) The exercise of power by any SRC Officer shall not be arbitrary, capricious or biased whether by resentment, prejudice or personal dislike and shall be in accordance with due process of law.

(4) An SRC Officer shall not accept a gift, token or any other consideration which he/she would normally not receive for the performance of his/her function, from any person.

(5) No SRC Officer shall indulge himself/herself in any act that shall bring or is likely to bring the name of the SRC and/or University into disrepute.

(6) Before entering upon the duties of his/her office, a person elected or duly appointed to an office under the SRC shall take and subscribe to the Oath of Allegiance, Oath of Secrecy and the Official Oath set out in the third schedule of this Constitution, or any other oath appropriate to his/her office.

(7) Any breach of the provisions set out in Clauses 1 – 6 may constitute a ground for removal or suspension from office.

RESIGNATION AND REMOVAL

ARTICLE 90 RESIGNATION AND REMOVAL

RESIGNATION

(1) Any SRC Officer shall communicate his/her resignation in writing to his/her respective head of council under the SRC seven (7) days before the date of resignation and copy the same to the Dean of Students.

(2) The Council from which the officer resigns shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.

(3) Any Head of Council under the SRC shall communicate his/her resignation in writing to the Judicial Council Chairperson seven (7) days before the date of resignation and copy same to the Dean of Students and

in the case of the Judicial Council Chairperson, he/she shall communicate such resignation to the President.

(4) In pursuance of Clause three (3), the Judicial Council Chairperson or the SRC President as the case may be, shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.

(5) In a case of resignation of the Executive Committee Officers, they shall communicate their resignation in writing to the Judicial Council Chairperson and copy the same to the Dean of Students and the Speaker of the Parliamentary Council.

(6) In pursuance of Clause five (5), the Judicial Council Chairperson shall in consultation with the Speaker of the Parliamentary Council form an Interim Management Committee from among the SRC until fresh elections are held.

(7) In the event where an SRC Officer resigns, he/she shall hand over all SRC properties in his/her possession to the Judicial Council Chairperson three (3) days before the date of resignation.

ARTICLE 91 GROUNDS FOR REMOVAL OF SRC OFFICERS

(1) An SRC Officer(s) shall individually or severally be removed or suspended from office if found by the Judicial Committee in accordance with the provisions of this article to have:

(a) acted in willful violation of the Oath of Office set out in the schedule;

(b) acted in violation of any provision of this Constitution;

(c) misappropriated or embezzled funds of the SRC;

(d) grossly misconducted himself/herself;

(e) been suspended or dismissed from this University;

(f) conducted himself/herself in a manner which brings or is likely to bring the name of the SRC into disrepute;

(g) deferred his/her Programme of Study;

(h) been incapable of performing the functions of his/her office because of the infirmity of mind or body.

ARTICLE 92 IMPEACHMENT

(1) An Executive Officer under the SRC shall only be removed by the procedure specified in this Clause:

(a) a petition for the removal of an Executive Officer shall be by notice in writing, addressed to the Judicial Council Chairperson stating the grounds for removal and copied to the Dean of Students;

(b) attached to the petition shall be a schedule containing the names, academic year, course of study and signatures of twenty (20) students from each school;

(c) a copy of the proceedings shall be served on the Executive Officer whom such a proceeding has been proffered against at least two (2) days before the hearing of such case;

(d) the Chairperson of the Judicial Council shall within seven (7) days of the receipt of such a notice of impeachment, empanel the Judicial Committee to ascertain the merits of such a case;

(e) the decision of the Judicial Committee shall be published on all notice boards.;

(f) an Executive Officer so impeached shall cease to be an Officer in a "strict sense" under the SRC and shall lose all privileges and benefits accruable to an Executive Officer.

(2) The Judicial Council Chairperson or The Speaker of the Parliamentary Council shall only be removed by the procedure specified in this Clause:

(a) a petition for the removal of the Judicial Council Chairperson or The Speaker of Parliamentary Council shall by notice in writing be addressed to the President of the SRC and copied to the Dean of Students;

(b) the President shall constitute a five (5) member panel consisting of two Judicial Committee members, one of whom shall be appointed Chairperson by the President, and three other persons who are neither members of the Executive Council nor members of the Parliamentary Council;

(c) the Committee appointed under Sub-Clause (b) of this Clause shall inquire into the petition and recommend to the President whether the Judicial Council Chairperson or The Speaker of the Parliamentary Council ought to be removed;

(d) all proceedings under this Clause shall be held in camera and the Judicial Council Chairperson or The Speaker of the Parliamentary Council is entitled to be heard in defense by himself/herself or by Counsel of his/her own choice.;

(e) the President shall in each case act by the recommendations of the Committee.

(3) A review lies as of right from the decision of the Judicial Committee in Clause (1) and the Committee described under Clause (2) to the Judicial Committee which shall be constituted of seven (7) members and such application for review shall be made within forty-eight (48) hours.

(4) Any vacancy created by any provision in this article shall be filled within twenty-one (21) days after such vacancy is created.

(5) Notwithstanding anything in this Article, a petition for the removal of an Executive Committee Officer shall be accompanied by a schedule containing the names of all students or a number and signatures of students from each school.

ARTICLE 93 VOTE OF NO CONFIDENCE

Without prejudice to any provision in this Constitution, an Executive Officer(s) shall be removed from office on the passing of a vote of no confidence by at least two-thirds (2/3) of members of the Parliamentary Council.

ARTICLE 94 AMENDMENT

(1) Any person shall petition the Judicial Council's Chairperson for the amendment of any provision of this Constitution.

(2) Any notice for the amendment of any provision of this Constitution shall be accompanied by a schedule containing the names, academic year, course and signatures of twenty (20) students from each college.

(3) The Judicial Council's Chairperson shall constitute a committee of seven (7) members from the Judicial Committee which shall sit within fourteen (14) days of the receipt of such notice.

(4) The Judicial Council shall report its decision for amendment or otherwise to the Executive Committee which shall within three (3) days of receipt of such a report submit it to the Parliamentary Council for debate.

(5) A sitting of the Parliamentary Council for the purposes of the debate shall be decided by two-thirds (2/3) of the members present and voting.

(6) The decision of the Parliamentary Council for the amendment shall be served on the President in the form of a resolution bill for him/her to assent.

(7) The President shall serve the Residence Committee with the amendment.

ARTICLE 95 REVISION

(1) Any person shall petition the Judicial Council's Chairperson for a total revision of this Constitution.

- (2) Any notice for the total revision of this constitution shall be accompanied by a schedule containing the names, academic year and signatures of twenty (20) students from each college.
- (3) The Judicial Council shall sit within forty-eight (48) hours on the receipt of such a petition to consider its merits or otherwise.
- (4) In the event where merit is found in such a petition, a Constitution Review Committee shall be set up by the Judicial Council's Chairperson to solicit and collate the views of students and to review the Constitution.
- (5) The Constitution Review Committee shall prepare a draft constitution and a report and forward same to the Executive Committee which shall within three (3) days of receipt of such draft constitution and report, submit it to the Parliamentary Council for debate.
- (6) A sitting of the Parliamentary Council for the purposes of the debate shall be decided by two-thirds (2/3) of the members present and voting.
- (7) The decision of the Parliamentary Council for the revision shall be served on the President in the form of a resolution bill for him/her to assent.
- (8) The President shall serve on the Residence Committee for the revision.
- (9) A total revision of this constitution may be done at least every five (5) years.

ARTICLE 96 MISCELLANEOUS

- (1) The vacation residence fees of the SRC President or any other student under the SRC on assignment shall be paid out of SRC funds, provided permission to stay has been granted by the Vice-Chancellor.
- (2) Certificate of Office shall be presented to the entire SRC and all other Officers on the day of handing over to a new SRC.

ARTICLE 97 INSIGNIA

- (1) The SRC shall have an insignia, which shall be kept at the SRC office.
- (2) The Judicial Council shall have an Insignia which shall be used at every sitting of the Council.

ARTICLE 98 OATH OF OFFICE

All Officers under the SRC shall take and subscribe to the oaths in the Third Schedule attached to this Constitution.

ARTICLE 99 PROHIBITION ON ALTERATION OF THE SRC CONSTITUTION

- (1) Unless where constitutional amendments have been made to some provisions of this Constitution, no part thereof shall be altered or excluded or any additions made to its contents.
- (2) Any person who alters or excludes or makes additions, or attempts to alter or exclude or make additions to any part thereof of this Constitution without being sanctioned by law shall be held to have committed an offence under this Constitution, and in the case of an SRC Officer shall be a valid ground for removal from Office, and in the case of any other student shall be a valid ground for ineligibility to contest for any SRC position.

SCHEDULE FORMS OF OATHS

THE OATH OF ALLEGIANCE

I..... do (in the Name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the Student Representative Council by the SRC Constitution established; and shall uphold and preserve, protect and defend the Constitution of the Student Representative Council. (So, help me God) (To be sworn before the President, the Chairperson of the Judicial Council or such other person as the President may designate.)

THE PRESIDENTIAL OATH

I..... having been elected to the high Office of the President of the Students Representative Council (SRC), do hereby (in the Name of the Almighty God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of students of the University of Environment and Sustainable Development in particular; I further solemnly swear (affirm) that I will conform to the principles of strict accountability financially or otherwise and that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God). (To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the Officials of the University and the Student body shall be present.)

THE OATH OF VICE PRESIDENT

I having been elected to the High Office of the Vice-President of the Students Representative Council (SRC) do hereby in the Name of God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of the University of Environment and Sustainable Development in particular. I further solemnly swear (affirm) that I will conform to the principles of strict accountability financial or otherwise and that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God)(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the Officials of the University and the Student body shall be present.)

THE OATH OF THE CHAIRPERSON OF THE JUDICIAL COUNCIL

I having been appointed Chairperson of the Judicial Council do (in the Name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (So help me God). (To be sworn before the President, Officials of the University and the General Student body.)

THE SPEAKER'S OATH

I do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC; that I will uphold the integrity of the SRC; that I will faithfully and conscientiously discharge my duties as Speaker of the Parliamentary Council; and that I will uphold, preserve, protect and defend the Constitution of the SRC, and that I will do right to all manner of persons by the SRC Constitution and the laws and conventions of Parliament without fear and favour, affection or ill-will.(So help me God). (To be sworn before the President, the Judicial Council's Chairperson, Officials of the University and the General Student body.)

EXECUTIVE OFFICERS OATH

I having been elected/appointed as an Executive/Officer of the SRC (do hereby in the Name of God swear) (solemnly affirm) that I will at all times faithfully and truly serve the SRC in my capacity as That I will support and uphold the principle of accountability, financially or otherwise and that I will seek the welfare of students of UESD. I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution (so help me God). (To be sworn before the Chairperson of the Judicial Council's Chairperson at a public ceremony at which the officials of the University and the Student body shall be present.)

THE JUDICIAL OATH

I having been (elected/appointed) member of the Judicial Council (do in the Name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favor, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (So help me God). (To be sworn before the Judicial Council's Chairperson or any other person the Chairperson may designate, at a meeting convened for such purpose.)

THE OATH OF A MEMBER OF THE PARLIAMENTARY COUNCIL

I having been elected a member of the Parliamentary Council (do in the Name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC Constitution and that I will faithfully and conscientiously discharge the duties of a member of the Parliamentary Council. (So help me God). (To be sworn before the Speaker of Parliament and the Judicial Council's Chairperson or any other person as the Speaker may designate.)

THE OFFICIAL OATH

I (do in the Name of the Almighty God swear) (solemnly affirm) that I will at all times, well and truly serve the SRC in the Office of and that I will uphold, protect, preserve and defend this Constitution. (So help me God) (To be sworn before the President or such other person as the President may designate.)

OATH OF SECRECY

I holding the Office of (do in the Name of the Almighty God swear) (solemnly affirm) that I will not directly or indirectly communicate or reveal to any person any matter which shall be brought under my consideration or shall come to my knowledge in the discharge of my official duties or as may be specially permitted under this Constitution. (So help me God) (To be sworn before the President, the Chairperson of the Judicial Council or such other person as the President may designate.)